



CITY OF MATLOSANA

REQUEST FOR FORMAL WRITTEN PRICE QUOTATION DOCUMENT

R30 000 – R300 000.00 (Including Vat)

Bid Number:	COM/SCM/Q/39/2025/2026
DESCRIPTION:	EDIT, PRINT, SUPPLY AND DELIVERY OF MUNICIPAL SERVICE DELIVERY BOOKLET
BID CLOSING DATE:	21 NOVEMBER 2025 @ AT 11:00
INFORMATION SESSION: COMPULSORY	N/A
CONTACT PERSON:	Ms M Dintwe
CONTACT NO:	018 847-8311
BID VALIDITY PERIOD:	60 days
PHYSICAL ADDRESS WHERE BID DOCUMENTS CAN BE COLLECTED:	THE SCM OFFICES, MAYIBUYE, FINANCE SECTION, MUNICIPAL OFFICES KLERKSDORP
SUBMIT BIDS TO:	TENDER BOX AT MAYIBUYE, FINANCE SECTION, MUNICIPAL OFFICES KLERKSDORP,
NON-REFUNDABLE DOCUMENT FEE:	R50.00
ADVERTISED DATE	13 NOVEMBER 2025

Bidders' attention is specifically drawn to the provisions of the bid rules which are included in the bid documents.

- The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.
- City of Matlosana reserves the right to accept any portion of any tender to appoint multiple suppliers and to waive any requirements as contained in the tender conditions.
- Bids completed in pencil or erasable pen will be regarded as invalid bids.
- Submission of electronic and fax bids are not acceptable.